



UNIVERSITAS TRISAKTI

KANTOR URUSAN INTERNASIONAL, KERJA SAMA, & KEBUDAYAAN

OFFICE OF INTERNATIONAL AFFAIRS, COOPERATION, AND CULTURE – UNIVERSITAS TRISAKTI

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SURAT TUGAS

Nomor : 192/USAKTI/KUIKK/ST/V/2024

Dasar : Kantor Urusan Internasional, Kerja Sama, dan Kebudayaan Universitas Trisakti (KUIKK) merupakan pilar pendukung kegiatan Tridarma Perguruan Tinggi di bidang pengembangan kerja sama, internasionalisasi, dan kebudayaan. Sesuai dengan Renstra Universitas Trisakti dalam rangka melaksanakan program Merdeka Belajar Kampus Merdeka, KUIKK perlu mengadakan program Inbound Outbound Student.

MENUGASKAN

Kepada : Dr. Agustin Rebecca Lakawa, M.S.
Untuk : Melaksanakan tugas sebagai Narasumber *Trisakti International Student Exchange Program "Discovering Architectural Gems: Exploring Culture and Built Environment in Indonesia"*
Topik : *Exploring Culture: Traditional Values - Sundanese Karuhun Ways of Life*
W a k t u : Sabtu, 11 Mei 2024. Pukul 19.00 s.d. 21.00 WIB
Tempat : Zoom Meeting

Demikian surat tugas ini dibuat, agar dilaksanakan dengan sebaik-baiknya dan penuh tanggung jawab serta menyampaikan laporan secara tertulis kepada Direktur KUIKK Universitas Trisakti.

Ditetapkan di : Jakarta

Pada Tanggal : 2 Mei 2024

Kantor Urusan Internasional, Kerja sama, & Kebudayaan
Universitas Trisakti
Direktur



Ir. Agus Surtoro, M.Si, Ph.D

NIK : 1694/USAKTI

Surat Tugas ini disampaikan kepada yang bersangkutan.

RUNDOWN TRISEP JAKARTA-ANYER-BADUY-TMII

Discovering Architectural Gems: Exploring Culture and Built Environment in Indonesia

online/off site: May 10 - 14, 2024 offline/on site: May 16-20, 2024

PRE-PROGRAM (online)			
DATE	TIME (Jakarta	ACTIVITIES	VENUE/SPEAKER
	Time)		
DAY 1 (Saturday) 11 May 2024	19.00-21.00	Cultural Program	Zoom Meeting/ Dra. Agustin R. Lakawa, M.S., Ph.D
DAY 2 (Monday) 13 May 2024	19.00-21.00	Faculty Program	Zoom Meeting/Sapto Nugroho Sukardi
DAY 3 (Tuesday) 14 May 2024	19.00-21.00	Faculty Program	Zoom Meeting/Cut Sannas Saskia, S.T., M.Ars

PROGRAM (offline)			
DATE	TIME (Jakarta	ACTIVITIES	VENUE/SPEAKER
	Time)		
DAY 1 (Thursday) 16 May 2024	11.00-13.00	Arrival	Soekarno-Hatta Airport (Terminal 2, Batik Air, 11.00 Jakarta time)
	Welcome Ceremony		
	13.45-14.00	Registration	Office of International Affairs, Cooperation, and Culture (KUIKK) Universitas Trisakti
	14.00-14.05	Opening + Prayer	MC
	14.05-14.10	Indonesia National Anthem "Indonesia Raya"	KUIKK Team
	14.10-14.15	Universitas Trisakti Profile Video	KUIKK Team
	14.15-14.25	Report Summary	Director of the Office of International Affairs, Cooperation, and Culture: Ir. Agus Guntoro, M.Si., Ph.D.
	14.25-14.30	Welcome Remarks	Dean of Faculty of Civil Engineering and Planning: Dr. Ir. A. Hadi Prabowo, M.T.
	14.30-14.35	Opening Remarks	Vice Rector IV of Usakti: Prof. Dr. drg. Tri Erri Astoeti, M.Kes., FISDPH., FISPD
	14.35-14.45	Speech from representative	1. UCSI University, Malaysia: Asst. Prof. Ir. Dr. Deprizon Syamsunur
			2. Thammasat University, Thailand: Assoc. Prof. Dr. Kitchai Jitkhajornwanich
	14.45-14.55	Speech from the Chairman of Indonesian Society of Steel Construction (ISSC)	Chairman of Indonesian Society of Steel Construction (ISSC): Budi Harta Winata
	14.55-15.00	Introducing Liaison Officer from Universitas Trisakti	TRISEP LO:
			- Nabila Bianca Putri Sandy (FTSP)
			- Benita Putri Patricia (FH)
	15.00-15.05	Photo Session	
	15.05-15.10	Courtesy	MC
Campus Tour			
15.30-16.30	· Trisakti Museum	Lobby Universitas Trisakti (Usakti)	
	· Photo session	in front of Syarif Thayeb Building, Monument, Plaza Usakti, and KUIKK	

PROGRAM (offline)			
DATE	TIME (Jakarta	ACTIVITIES	VENUE/SPEAKER
	Time)		
		Short visit to the faculty and campus facilities	FSRD, building hallway (BNI, FH), FTI canteen, Mosque, FTSP, PMT, D building, and FTI building
	16.30-17.00	Check in hotel	Posto Dormire Hotel
DAY 2 (Friday) 17 May 2024	06.00-07.00	Breakfast at hotel & check out	Posto Dormire Hotel
	07.00-10.00	Depart to Cilegon	
	10.00-13.00	Visit Krakatau Steel and Friday Prayer	Krakatau Steel, Cilegon
	13.00-14:00	Heading to Anyer	
	14.30	Check in Hotel	Mambruk Hotel and Resort, Anyer
	15.00	Mini Games	Mambruk Hotel and Resort, Anyer
	17.30	Dinner	Mambruk Hotel and Resort, Anyer
	19.00	Free time	Mambruk Hotel and Resort, Anyer
DAY 3 (Saturday) 18 May 2024	07.00-08.00	Breakfast at hotel and check out	Mambruk Hotel and Resort, Anyer
	09.00-12.00	Depart to Outer Baduy and lunch	
	12.00-17.00	Explore Outer Baduy	Baduy Tourism
	17:00	Trip to Jakarta	
	18:30	Dinner	RM Saung Pakis
	21.00	Check in hotel	Posto Dormire Hotel
DAY 4 (Sunday) 19 May 2024	07.00-08.00	Breakfast at hotel	Posto Dormire Hotel
	08.00-09.00	Depart to TMII	Taman Mini Indonesia Indah (TMII), East Jakarta
	09.00-12.00	Explore TMII and tour traditional houses	TMII
	12.00-14.00	lunch	Karimata Taman Mini restaurant
	14.00-15.00	Trip to Nagrak	
	15.00-17.00	Activities in Nagrak and BIPA Program	Nagrak
	17.30	Dinner	Little Minang, Sentul
	19:00	Shopping for souvenirs	Priangan Sari Sentul
20:00	Depart to Jakarta and back to the hotel	Posto Dormire Hotel	
DAY 5 (Monday) 20 May 2024	07.00-08.00	Breakfast at hotel and check out	Posto Dormire Hotel
	08.30-09.00	Registration	Faculty of Civil Engineering and Planning (FTSP)
	09.00-09.05	Opening + Prayer	MC
	09.05-09.10	Indonesia National Anthem "Indonesia Raya"	FTSP Team
	09.10-09.15	FTSP Trisakti, UCSI, and Thammasat Profile Video	FTSP Team
	09.15-09.20	Opening Speech	Dean of Faculty of Civil Engineering and Planning: Dr. Ir. A. Hadi Prabowo, M.T.
	09.20-09.25	Speech from the Chairman of Indonesia Society of Steel Construction (ISSC)	Speech from the Chairman of Indonesia Society of Steel Construction (ISSC): Budi Harta Winata
	09.25-09.30	Signing MoA between: 1. FTSP Usakti and ISSC 2. FTSP Usakti and Krakatau Baja Konstruksi	Dr. Ir. A. Hadi Prabowo, M.T. Budi Harta Winata

PROGRAM (offline)

DATE	TIME (Jakarta Time)	ACTIVITIES	VENUE/SPEAKER
	09.30-09.50	Photo Session	FTSP Team & Faculty Member
	09.50-10.10	Presentation Thammasat University	Assoc. Prof. Dr. Kitchai Jitkhajornwanich
	10.10-10.30	Presentation Alumni Civil Department FTSP Usakti	Ir. Annin Hudaya, M.T. IPU
	10.30-10.50	Presentation UCSI University	Dr. Norshakila Muhamad Rawai
	10.50-11.10	Presentation UCSI University	Asst. Prof. Ir. Dr. Deprizon Syamsunur
	11.10-11.30	Presentation Architecture Department FTSP Usakti	Gierlang Bhakti Putra, S.T., M.Sc
	11.30-11.50	Question & Answer	Moderator: Dr. Dra. Agustin R. Lakawa, M.S.
	11.50-11.55	Closing Ceremony TRISEP	FTSP Team
	11.55-12.00	Courtesy	MC
	12.30-13.30	Break and lunch	FTSP-USAKTI
	14.00-16.00	Depart to Soekarno-Hatta Airport	Soekarno-Hatta Airport (Terminal 2, Batik Air, 22.35 Jakarta time)



KUIKK
Kantor Urusan Internasional
Kerja Sama, dan Kebudayaan

CERTIFICATE

Proudly Awarded to

Dra. Agustin R. Lakawa, M.S., Ph.D

Lecturer

Trisakti International Student Exchange Program

TRISEP

**“DISCOVERING ARCHITECTURAL GEMS:
EXPLORING CULTURE AND BUILT ENVIRONMENT IN INDONESIA”**

Academic Year 2023 / 2024

May 16-22, 2024



Dr. Agus Guntoro, M.Si., Ph.D.

Director of KUIKK